

The Carthage Civic Center

1702 SOUTH ADAMS

RENTAL CONTRACT

This agreement made and entered into on Wednesday, August 19, 2020, by and between the Carthage Civic Center, Carthage Texas, acting by and through its duly authorized representative, hereinafter called Lessor, and Panola County, hereinafter called Lessee.

That upon the terms and conditions expressed herein and in consideration of the covenants and agreements expressed herein and of the faithful performance by the Lessee of all such covenants and agreements, the Lessor does hereby grant unto the Lessee the right to use and occupy the following space and premises, located in the City of Carthage, Panola County, Texas: Civic Center Main Hall, Civic Center Conf Rm B, Civic Center Conf Rm A to be used for the purpose of Panola County and for no other purpose without the written consent of the Lessor for the following date(s) and time(s):

DATES:

September 14, 15, 16, 16, 18, 21, 22, 23, 24, 25; 30; October 1, 2, 2020

The expectant number of guests: _____
(Set-up will be based on expectant number, if number changes you must update application)

The Lessee covenants and agrees to pay to Lessor, for the use of said premises as outlined on attached Confirmation Sheet which includes all rental fees and refundable deposits.

Refundable deposit and Refundable Janitorial Fee are due at signing, the remainder of the Rental Fee is to be paid on or before 15 days prior to Monday, September 14, 2020

The Layout for the scheduled event is to be turned in at the same time the balance is paid.

Lessee for Event: LeeAnn Jones

Company Name: Panola County

Event Title: 123rd District Court

Contact Name: LeeAnnJones

Address: , Carthage, TX 75633

Home #: 9036930315

Work #

Fax #

Cell #:

Email:

The undersigned shall be responsible for carrying out all obligations under the lease required of Lessee.

Signed on **Wednesday, August 19, 2020**



Lessor – Carthage Civic Center

Lessee



Confirmation Sheet

Panola County

Event Name: Panola County
 Event Status: CONFIRMED
 Client Name: Panola County
 Client Code:
 Purchase Order:
 Address: Carthage TX 75633

Booking No.: 2539
 Contract No.:
 Sales Rep.:
 Contact: Jones, LeeAnn
 Phone1: 9036933763
 Phone2:
 Email: eric.johnson@co.panola.tx.us
 Cellular:
 Fax:

Monday, September 14, 2020

Location: Civic Center Conf Rm B					
From - To	Function Setup	#	Status	Price	Tax
8:00 AM 12:00 AM	Panola County	0	CONFIRMED		
8:00 AM 12:00 AM					

Location: Civic Center Conf Rm A					
From - To	Function Setup	#	Status	Price	Tax
8:00 AM 12:00 AM	Panola County	0	CONFIRMED		
8:00 AM 12:00 AM					

Location: Civic Center Main Hall					
From - To	Function Setup	#	Status	Price	Tax
8:00 AM 12:00 AM	Panola County	0	CONFIRMED	\$250.00	
8:00 AM 12:00 AM					

Tuesday, September 15, 2020

Location: Civic Center Main Hall					
From - To	Function Setup	#	Status	Price	Tax
8:00 AM 12:00 AM	Panola County	0	CONFIRMED	\$250.00	
8:00 AM 12:00 AM					

Location: Civic Center Conf Rm B					
From - To	Function Setup	#	Status	Price	Tax
8:00 AM 12:00 AM	Panola County	0	CONFIRMED		
8:00 AM 12:00 AM					

Location: Civic Center Conf Rm A					
From - To	Function Setup	#	Status	Price	Tax
8:00 AM 12:00 AM	Panola County	0	CONFIRMED		
8:00 AM 12:00 AM					



Confirmation Sheet

Panola County

Wednesday, September 16, 2020

Location: Civic Center Main Hall

From - To	Function Setup	#	Status	Price	Tax
Starts - Ends					
8:00 AM 12:00 AM	Panola County	0	CONFIRMED	\$250.00	
8:00 AM 12:00 AM					

Location: Civic Center Conf Rm B

From - To	Function Setup	#	Status	Price	Tax
Starts - Ends					
8:00 AM 12:00 AM	Panola County	0	CONFIRMED		
8:00 AM 12:00 AM					

Location: Civic Center Conf Rm A

From - To	Function Setup	#	Status	Price	Tax
Starts - Ends					
8:00 AM 12:00 AM	Panola County	0	CONFIRMED		
8:00 AM 12:00 AM					

Thursday, September 17, 2020

Location: Civic Center Main Hall

From - To	Function Setup	#	Status	Price	Tax
Starts - Ends					
8:00 AM 12:00 AM	Panola County	0	CONFIRMED	\$250.00	
8:00 AM 12:00 AM					

Location: Civic Center Conf Rm B

From - To	Function Setup	#	Status	Price	Tax
Starts - Ends					
8:00 AM 12:00 AM	Panola County	0	CONFIRMED		
8:00 AM 12:00 AM					

Location: Civic Center Conf Rm A

From - To	Function Setup	#	Status	Price	Tax
Starts - Ends					
8:00 AM 12:00 AM	Panola County	0	CONFIRMED		
8:00 AM 12:00 AM					

Friday, September 18, 2020

Location: Civic Center Main Hall

From - To	Function Setup	#	Status	Price	Tax
Starts - Ends					
8:00 AM 12:00 AM	Panola County	0	CONFIRMED	\$250.00	
8:00 AM 12:00 AM					

Date/Time: 8/19/2020 8:50 AM

Booking #: 2539

Page #: 2

City of Carthage: 1702 South Adams, Carthage, TX 75633 Phone: 903-693-3868



Confirmation Sheet

Panola County

Friday, September 18, 2020

Location: Civic Center Conf Rm B					
From - To	Function Setup	#	Status	Price	Tax
Starts - Ends					
8:00 AM - 12:00 AM	Panola County	0	CONFIRMED		
8:00 AM - 12:00 AM					

Location: Civic Center Conf Rm A					
From - To	Function Setup	#	Status	Price	Tax
Starts - Ends					
8:00 AM - 12:00 AM	Panola County	0	CONFIRMED		
8:00 AM - 12:00 AM					

Monday, September 21, 2020

Location: Civic Center Main Hall					
From - To	Function Setup	#	Status	Price	Tax
Starts - Ends					
8:00 AM - 12:00 AM	Panola County	0	CONFIRMED	\$250.00	
8:00 AM - 12:00 AM					

Location: Civic Center Conf Rm B					
From - To	Function Setup	#	Status	Price	Tax
Starts - Ends					
8:00 AM - 12:00 AM	Panola County	0	CONFIRMED		
8:00 AM - 12:00 AM					

Location: Civic Center Conf Rm A					
From - To	Function Setup	#	Status	Price	Tax
Starts - Ends					
8:00 AM - 12:00 AM	Panola County	0	CONFIRMED		
8:00 AM - 12:00 AM					

Tuesday, September 22, 2020

Location: Civic Center Main Hall					
From - To	Function Setup	#	Status	Price	Tax
Starts - Ends					
8:00 AM - 12:00 AM	Panola County	0	CONFIRMED	\$250.00	
8:00 AM - 12:00 AM					

Location: Civic Center Conf Rm B					
From - To	Function Setup	#	Status	Price	Tax
Starts - Ends					
8:00 AM - 12:00 AM	Panola County	0	CONFIRMED		
8:00 AM - 12:00 AM					

Date/Time: 8/19/2020 8:50 AM

Booking #: 2539

Page #: 3

City of Carthage: 1702 South Adams, Carthage, TX 75633 Phone: 903-693-3868

Confirmation Sheet Panola County

Tuesday, September 22, 2020

Location: Civic Center Conf Rm A

From - To	Function Setup	#	Status	Price	Tax
Starts - Ends					
8:00 AM 12:00 AM	Panola County	0	CONFIRMED		
8:00 AM 12:00 AM					

Wednesday, September 23, 2020

Location: Civic Center Main Hall

From - To	Function Setup	#	Status	Price	Tax
Starts - Ends					
8:00 AM 12:00 AM	Panola County	0	CONFIRMED	\$250.00	
8:00 AM 12:00 AM					

Location: Civic Center Conf Rm B

From - To	Function Setup	#	Status	Price	Tax
Starts - Ends					
8:00 AM 12:00 AM	Panola County	0	CONFIRMED		
8:00 AM 12:00 AM					

Location: Civic Center Conf Rm A

From - To	Function Setup	#	Status	Price	Tax
Starts - Ends					
8:00 AM 12:00 AM	Panola County	0	CONFIRMED		
8:00 AM 12:00 AM					

Thursday, September 24, 2020

Location: Civic Center Main Hall

From - To	Function Setup	#	Status	Price	Tax
Starts - Ends					
8:00 AM 12:00 AM	Panola County	0	CONFIRMED	\$250.00	
8:00 AM 12:00 AM					

Location: Civic Center Conf Rm B

From - To	Function Setup	#	Status	Price	Tax
Starts - Ends					
8:00 AM 12:00 AM	Panola County	0	CONFIRMED		
8:00 AM 12:00 AM					

Location: Civic Center Conf Rm A

From - To	Function Setup	#	Status	Price	Tax
Starts - Ends					
8:00 AM 12:00 AM	Panola County	0	CONFIRMED		
8:00 AM 12:00 AM					

Date/Time: 8/19/2020 8:50 AM

Booking #: 2539

Page #: 4

City of Carthage: 1702 South Adams, Carthage, TX 75633 Phone: 903-693-3868

Confirmation Sheet Panola County

Friday, September 25, 2020

Location: Civic Center Main Hall

From - To	Function Setup	#	Status	Price	Tax
Starts - Ends					
8:00 AM 12:00 AM	Panola County	0	CONFIRMED	\$250.00	
8:00 AM 12:00 AM					

Location: Civic Center Conf Rm B

From - To	Function Setup	#	Status	Price	Tax
Starts - Ends					
8:00 AM 12:00 AM	Panola County	0	CONFIRMED		
8:00 AM 12:00 AM					

Location: Civic Center Conf Rm A

From - To	Function Setup	#	Status	Price	Tax
Starts - Ends					
8:00 AM 12:00 AM	Panola County	0	CONFIRMED		
8:00 AM 12:00 AM					

Wednesday, September 30, 2020

Location: Civic Center Main Hall

From - To	Function Setup	#	Status	Price	Tax
Starts - Ends					
8:00 AM 12:00 AM	Panola County	0	CONFIRMED	\$250.00	
8:00 AM 12:00 AM					

Location: Civic Center Conf Rm B

From - To	Function Setup	#	Status	Price	Tax
Starts - Ends					
8:00 AM 12:00 AM	Panola County	0	CONFIRMED		
8:00 AM 12:00 AM					

Location: Civic Center Conf Rm A

From - To	Function Setup	#	Status	Price	Tax
Starts - Ends					
8:00 AM 12:00 AM	Panola County	0	CONFIRMED		
8:00 AM 12:00 AM					

Thursday, October 01, 2020

Location: Civic Center Main Hall

From - To	Function Setup	#	Status	Price	Tax
Starts - Ends					
8:00 AM 12:00 AM	Panola County	0	CONFIRMED	\$250.00	
8:00 AM 12:00 AM					

Date/Time: 8/19/2020 8:50 AM

Booking #: 2539

Page #: 5

City of Carthage: 1702 South Adams, Carthage, TX 75633 Phone: 903-693-3868



Confirmation Sheet Panola County

Thursday, October 01, 2020

Location: Civic Center Conf Rm B					
From - To	Function Setup	#	Status	Price	Tax
Starts - Ends					
8:00 AM 12:00 AM	Panola County	0	CONFIRMED		
8:00 AM 12:00 AM					

Location: Civic Center Conf Rm A					
From - To	Function Setup	#	Status	Price	Tax
Starts - Ends					
8:00 AM 12:00 AM	Panola County	0	CONFIRMED		
8:00 AM 12:00 AM					

Friday, October 02, 2020

Location: Civic Center Main Hall					
From - To	Function Setup	#	Status	Price	Tax
Starts - Ends					
8:00 AM 12:00 AM	Panola County	0	CONFIRMED	\$250.00	
8:00 AM 12:00 AM					

Location: Civic Center Conf Rm B					
From - To	Function Setup	#	Status	Price	Tax
Starts - Ends					
8:00 AM 12:00 AM	Panola County	0	CONFIRMED		
8:00 AM 12:00 AM					

Location: Civic Center Conf Rm A					
From - To	Function Setup	#	Status	Price	Tax
Starts - Ends					
8:00 AM 12:00 AM	Panola County	0	CONFIRMED		
8:00 AM 12:00 AM					

	Location Sub Total: \$3,250.00 Total: \$3,250.00 Discount: \$0.00 Sub Total: \$3,250.00 Total Tax In: \$3,250.00 Less Payments/Credits: \$0.00 Balance: \$3,250.00
--	---